

EXECUTIVE BOARD

Meeting to be held in Civic Hall, Leeds on
Wednesday, 13th March, 2013 at 1.00 pm

Councillors

MEMBERSHIP

K Wakefield (Chair)	A Carter	S Golton
J Blake		
M Dobson		
P Gruen		
R Lewis		
L Mulherin		
A Ogilvie		
L Yeadon		

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.</p>	
5			<p>MINUTES</p> <p>To confirm as a correct record the minutes of the meeting held on 15th February 2013, subject to the replacement of the words 'western route' with 'eastern route' within Minute No. 176, entitled, 'High Speed Rail Phase 2 (HS2) Announcement, 28 January 2013'.</p> <p><u>ENVIRONMENT</u></p>	1 - 22
6			<p>DEPUTATION TO COUNCIL - LEEDS CHILDREN'S MAYOR REGARDING THE WINNING MANIFESTO: "LEEDS OFFERS FUN, FREE FITNESS FOR THE FAMILY"</p> <p>To consider the report of the Director of Environment and Neighbourhoods setting out the Council's response to the deputation presented to full Council on 16th January 2013 in respect of the winning Manifesto from the Leeds Children's Mayor entitled, "Leeds Offers Fun, Free Fitness for the Family".</p>	23 - 38

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7 K			<p>TACKLING FUEL POVERTY AND REDUCING CO2 EMISSIONS: HOME ENERGY CONSERVATION ACT FURTHER REPORT 2013</p> <p>To consider the report of the Director of Environment and Neighbourhoods providing an update on the new Home Energy Conservation Act (HECA) requirements and also presenting the content of the Leeds City Council 'Further Report' for approval, prior to submitting to the Secretary of State for Energy and Climate Change.</p> <p><u>DEVELOPMENT & THE ECONOMY</u></p>	39 - 66
8 K	Beeston and Holbeck; City and Hunslet	10.4(3) (Appendix 1 only)	<p>ACQUISITION OF THE ENGINE HOUSE, GIOTTO TOWER, VERONA TOWER AND LITTLE CHIMNEY AT TOWER WORKS, GLOBE ROAD, HOLBECK LS11 5QG</p> <p>To consider the report of the Director of City Development advising of a request from the Homes and Community Agency (HCA) that the Council accepts the transfer of four Listed Buildings into its ownership at Tower Works, Globe Road, Holbeck. The transfer of the buildings will be accompanied by a financial dowry funded by the Department of Communities and Local Government and will result in the City Council and HCA working in partnership to bring forward the redevelopment of Tower Works and the wider Holbeck Urban Village. In addition, the report details the reasons and terms for the transfer and recommends that the Council accepts the freehold transfer of the buildings, and how the buildings should be managed in the future.</p> <p>Appendix 1 to this report is designated as exempt under the provisions of Access to Information Procedure Rule 10.4(3).</p>	67 - 86

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9 K	City and Hunslet		KIRKGATE MARKET STRATEGY To consider the report of the Director of City Development setting out proposals for the redevelopment and refurbishment of Kirkgate Market, along with information on the short and long term management arrangements for the Market	87 - 136
10 K	Adel and Wharfedale; Burmantofts and Richmond Hill; City and Hunslet; Headingley; Hyde Park and Woodhouse; Middleton Park; Weetwood		SUBMISSION OF THE TRANSPORT AND WORKS ACT ORDER APPLICATION FOR THE NEW GENERATION TRANSPORT (NGT) SCHEME To consider the report of the Director of City Development which seeks approval for the submission of the Transport and Works Act Order (TWAo) application and associated Planning and Highway applications for the New Generation Transport (NGT) Scheme. In addition, this report seeks approval for authority to spend £19.2m from within the existing Capital Programme to meet the Council's share in the development costs to progress the scheme to the start of the construction phase. Finally, authority is sought for the Council to enter into a Joint Venture Agreement (JVA) with Metro for the development of NGT and authority for the Director of City Development to finalise the detail of the JVA.	137 - 152

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11 K			<p><u>NEIGHBOURHOODS, PLANNING AND SUPPORT SERVICES</u></p> <p>POLICE COMMUNITY SAFETY OFFICERS (PCSOS) SERVICE LEVEL AGREEMENT 2013/14</p> <p>To consider the report of the Director of Environment and Neighbourhoods seeking authority to enter in to an Service Level Agreement (SLA) with the Office of the West Yorkshire Police and Crime Commissioner (OPCC) for 2013/14, and for this to be extended annually thereafter up to 31st March 2016, subject to Council budgets and an ongoing commitment from the OPCC to sustain current PCSO levels and local partnership arrangements.</p>	153 - 160
12 K			<p>LEEDS LOCAL DEVELOPMENT FRAMEWORK: AUTHORITY MONITORING REPORT 2012</p> <p>To consider the report of the Director of City Development presenting for approval and for the purposes of publication on the Council's website, the 2012 Leeds Local Development Framework Authority Monitoring Report, pursuant to Regulation 34 of the Town and Country Planning (Local Planning) (England) Regulations 2012.</p>	161 - 228
13 K			<p>HOUSING DELIVERY</p> <p>To consider the report of the Director of City Development setting out proposals on how Leeds will improve its housing offer in terms of broadening its supply of land and promoting housing delivery. Within this overall context and the conclusions of the Authority Monitoring Report (AMR) 2012, this report explores how Leeds' housing land portfolio and housing delivery may be enhanced, including the setting of criteria for the release of some Protected Area of Search (PAS) sites for development.</p>	229 - 240

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14 K	Farnley and Wortley		<p>PROPOSAL TO MODERNISE COTTINGLEY SPRINGS</p> <p>To consider the report of the Director of Environment and Neighbourhoods seeking approval to inject £1,116,000 into the capital programme for the purpose of refurbishing Cottingley Springs and also to seek authority to spend £1,116,000 to progress this capital scheme.</p> <p><u>CHILDREN'S SERVICES</u></p>	241 - 258
15 K			<p>OUTCOME OF ANNUAL CONSULTATION ON SCHOOL ADMISSIONS ARRANGEMENTS FOR SEPTEMBER 2014</p> <p>To consider the report of the Director of Children's Services seeking approval of the Local Authority school admission policy and co-ordinated arrangements as well as the arrangements for in-year applications.</p>	259 - 268
16			<p>UPDATE ON CHILDREN'S SERVICES' OBSESSIONS - REDUCING THE NEED FOR CHILDREN TO BE LOOKED AFTER (HELP CHILDREN TO LIVE IN SAFE AND SUPPORTIVE FAMILIES)</p> <p>To consider the report of the Director of Children's Services providing an update on the Children's Trust obsession to reduce the need for children and young people to be in care; and providing an update and analysis on the number of looked after children in the care of Leeds City Council. The report additionally outlines the progress and action taken by Children's Services with the support of key partners to reduce the number of looked after children</p>	269 - 280

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17	Bramley and Stanningley		<p>PROPOSAL TO CHANGE THE STATUS OF BRAMLEY CE (VC) PRIMARY SCHOOL FROM VOLUNTARY CONTROLLED TO VOLUNTARY AIDED</p> <p>To consider the report of the Director of Childrens Services providing information as the basis of the decision making process in respect of proposals published by the Governing Body of Bramley St Peter's CE (VC) Primary School to change the schools status from Voluntary Controlled to Voluntary Aided.</p>	281 - 300
18 K			<p>INVESTING IN YOUNG PEOPLE: FUTURE DIRECTION FOR YOUTH SERVICES IN LEEDS</p> <p>To consider the joint report of the Director of Children's Services and the Director of City Development proposing a fundamental redesign of youth provision in Leeds that affirms the continuing key role of the youth service, strengthens the role of Area Committees and clusters, pulls together existing services through a co-ordinated approach and enables the enhancement of universal, targeted and specialist youth services. In addition, the report asks the Board to note and approve the proposed direction enabling the necessary restructuring to take place during 2013.</p> <p><u>LEISURE AND SKILLS</u></p>	301 - 312
19			<p>INSPIRING A GENERATION - A SPORTING LEGACY FOR LEEDS: PROGRESS REPORT</p> <p>To consider the joint report of the Director of City Development and the Director of Children's Services outlining the progress made in relation to the proposals for a sporting legacy for Leeds building upon the successes of the London 2012 Olympic and Paralympic Games which were outlined in the report entitled, "Inspire a Generation", presented to Executive Board in September 2012.</p>	313 - 332

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20			<p><u>ADULT SOCIAL CARE</u></p> <p>HEALTHWATCH LEEDS</p> <p>To consider the joint report of the Director of Adult Social Services, the Director of Children's Services and the Director of Public Health providing information on the outcome of the Local Authority's procurement exercise to commission a local Healthwatch organisation and an NHS Complaints Advocacy service for Leeds; and informing the Board on the progress made to date to develop local Healthwatch in Leeds, including the implementation of its key functions, roles and responsibilities in preparation for 1st April 2013. The report also provides assurances in respect of the development of the role of Healthwatch in conjunction with Scrutiny and the Health and Wellbeing Board.</p> <p><u>HEALTH AND WELLBEING</u></p>	333 - 352
21 K			<p>THE TRANSFER OF PUBLIC HEALTH FROM THE PRIMARY CARE TRUST TO LEEDS CITY COUNCIL</p> <p>To consider the report of the Director of Resources providing an update on the transfer of public health functions, resources, assets and liabilities to the Council under the statutory process set out in the Health and Social Care Act 2012. In addition, the report seeks approval to delegate decision making to the Chief Executive in respect of the approval of the final agreed list of resources, assets and liabilities transferring to the Council under the Health and Social Care Act 2012.</p>	353 - 370

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			<u>RESOURCES AND CORPORATE FUNCTIONS</u>	
22 K			FINANCIAL HEALTH MONITORING 2012/2013 - MONTH 10 REPORT To consider the report of the Director of Resources setting out the Council's projected financial health position for 2012/13 after ten months of the financial year.	371 - 392
23			LOCAL WELFARE SCHEME To consider the report of the Director of Resources providing an update on the outcome of the consultation and the progress made towards establishing administrative arrangements to support a Local Welfare Scheme to provide support for families and vulnerable people faced with unforeseen difficulties or emergency situations. In addition, the report seeks approval for a number of initiatives to be developed that are aimed at creating greater sustainability and increasing advice and support, with such initiatives to be funded from within the overall devolved funding for local schemes.	393 - 412
24			REGIONAL ECONOMIC INTELLIGENCE UNIT - EVALUATION OF TRANSFER To consider the report of the Assistant Chief Executive (Customer Access and Performance) providing an update on the evaluation of the sustainable operational performance of the Regional Economic Intelligence Unit in the eighteen month trading period following the formal transfer of the function from Yorkshire Forward to Leeds City Council on 1 November 2011. Specifically, the report updates Members on: the full year (2012/2013) funding position and revenue profile of the unit; the forecast 2013/2014 revenue profile of the unit, contribution of the team to work across the Council; and, future opportunities for developing the team's contribution further.	413 - 420